

Payroll Giving notification form

If you wish to support the RSPCA by taking part in Payroll Giving please complete the following information and fax to 02 6282 8311 or post to RSPCA Australia, PO Box 265 Deakin West ACT 2600.

I have set up a Payroll Giving account with my employer and you should be receiving my donations shortly.

OR

My company does not have a Payroll Giving Program. Please contact them to help them set one up.

I would like to donate to RSPCA Australia each pay

\$10 \$15 \$20 \$50 \$75 \$100
 Other (please specify amount) \$ _____

Your details

Title: _____ First name: _____

Surname: _____

Address: _____

_____ State: _____ Postcode: _____

E-mail: _____

Work details

Employer's name: _____

Contact name: _____

Address: _____

_____ Postcode: _____

Phone: _____



Payroll Giving Information for Employees

RSPCA Australia
PO Box 265 Deakin West ACT 2600
P 02 6282 8300 F 02 6282 8311
W rspca.org.au E rspca@rspca.org.au



Information for Employees



What is Payroll Giving?

If you earn a salary, giving as you earn is one of the easiest (and most beneficial) ways of supporting your favourite charity.

Coming straight from your pay before tax, you can choose to have your donation paid to RSPCA Australia if your workplace offers a Payroll Giving Program (also referred to as Workplace Giving).

If your workplace doesn't offer a Payroll Giving Program, we encourage you to discuss this with your employer's payroll department or complete the attached form and fax or post back to us and we will help your employer set up a Payroll Giving Program.

If just 10% of working Australians donated \$5 per week through their pay, an additional \$260M would be generated each year for the community.

How does Payroll Giving benefit the RSPCA?

Payroll giving is a simple, tax efficient and cost efficient way of donating to the RSPCA.

Donations are made from pre-tax pay, which is reduced by the amount of the donation - meaning that the tax deduction is immediate and guaranteed. There is no need to collect, keep

For example:

A \$20 donation pre tax costs the donor only \$13.70 after the automatic tax deduction, but the RSPCA receives the full \$20 (assuming a marginal tax rate of 32.5%).

and claim receipts - it couldn't be easier!

Payroll Giving results in regular, reliable income and makes a real and lasting impact for the RSPCA and the work we do, it ensures vital services and programs continue.

Nationally, the RSPCA receives less than 2% government funding, so donations through Payroll Giving play a vital part of our annual fundraising.

How does Payroll Giving benefit you?

You receive the tax benefit of your donation each pay period. You do not need to request receipts to substantiate donation deductions arranged through payroll giving programs if:

- The total donation amount is included in your employer's payment summary, or
- You have a record from your employer outlining the total donation amount for the income year.

There are no direct debits to set up or cheques to organise.

Australian workers, helping all creatures great and small - every payday



How does Payroll Giving work?

It's as easy as 1-2-3

1. Ask your employer to enter into a Payroll Giving arrangement.
2. Nominate RSPCA Australia as your preferred charity.
3. Inform your employer that you wish to make a regular donation (for example fortnightly or monthly) and the amount you wish to donate.

The donation is paid directly by your employer to RSPCA Australia, Australia's leading animal welfare organisation.

When your employer calculates the amount to be withheld from your salary each pay period, the donation amount to RSPCA Australia will be deducted from the gross salary before referring to the appropriate tax table.

